



SOUTHERN SERVICES
REFORM GROUP

SSRG Workgroup Meeting
Workgroup: Dementia
Date: Tuesday 4 July 2017

Present: Terry Hales, Krystyna Kahmann, Sally Warnes, Lisa Darby, Susan Rennison, Gill Schulze, Molly Salt

Apologies: Rob Crouch, Deb Craggs

Agenda Items	Discussion	Actions
Welcome and apologies Previous minutes	Previous minutes accepted	
New Project: Co-Production	<p>The group reviewed the letter to consumers re the co-production project and made some small changes – the final copy is below:</p> <p>Dear xxx</p> <p>The Southern Services Reform Group (SSRG) will be forming a working group from a number of community organisations. The focus of the working group is to identify what a valued respite experience is for people with dementia and how the experience can increase wellbeing.</p> <p>The group will work in a co-production way which means creating something together. It is about people with different views and ideas coming together as equals.</p>	

Therefore, we would like you, as a valued member from our local community to help and contribute in shaping this project.

We are hoping to make a difference for people with dementia and their carers by:

- Improving respite experiences
- Promoting consumer knowledge and self-confidence
- Generating service quality improvements

As a consumer we are asking you to attend our first meeting on **Tuesday 5 September**. Time: 10:00am to 12:00 midday
Place: Alwyndor Aged Care, 52 Dunrobin Road HOVE

At this meeting we will determine the future direction of the project.

We would love you to be involved with this project. It is a new concept for all of us so we will be learning together. Of course, in the spirit of co-production, you have the choice and control as to your level of involvement and we will support you every step of the way!

If you would like further information and are interested in participating, please contact:
xxxxx

Kind Regards
Xxxxx

The group also reviewed the 2 information sheets that went with the consumer letter.
Number 1 - The explanation of co-production will be made into a flyer and given to consumers at the first meeting (not sent with the letter).

Number 2 - The information sheet about the SSRG will be made into a flyer...so it is 'eye-catching' and easier to read and then sent out with the letter.

	<p>Planning of the first co-production meeting</p> <ul style="list-style-type: none"> • To be held Tuesday 5 September 2017, 10:00 to 12:00 midday • The venue will be Alwyndor Aged Care (thank you Molly) • Discussion about refreshments on the day – scones and a fruit platter which can be organised through Alwyndor • Ideally we would like the group to make a 6 month commitment • Each group member will invite 2 consumers – call them first before sending out the letter 	
Exercise for Step Forward	<p>Reviewed the Step Forward activity 'Gifts of the Head, Heart and Hands'</p> <p>A possible activity for the workshop as it identifies the skills and strengths people bring to the group – it is a way of learning more about each other and supports team building.</p>	
Information sharing	<p>Susan (Carer Support): the Dementia project Susan has been involved in over the last 2.5 years, in partnership with Uniting Care Wesley is finishing. They have delivered over 50 events metro-wide. They have also produced a website, including film clips. Susan is making a short presentation about the project at the CPO Symposium 'No one should have no one'.</p>	

Next meeting date: Tuesday 1 August 2017, 2:00 to 4:00pm

Venue: City of Mitcham